

# **STEVENAGE BOROUGH COUNCIL**

## **LICENSING COMMITTEE MINUTES**

**Date: Wednesday 4<sup>th</sup> September 2013**

**Time: 6.00 p.m.**

**Place: Autun Room, Daneshill House, Danestrete, Stevenage**

**Present:** Councillors D Kissane (Chair), C Latif (Vice Chair), L Chester, M Gardner, L Harrington, C Hurst, J Hollywell and B Underwood.

**In Attendance:**

**Start/End Time:** Start Time: 6.00 p.m.  
End Time: 6.25 p.m.

### **1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were received from Councillors L Martin-Haugh, M Notley, G Snell and V Warwick.

There were no declarations of interest.

### **2. MINUTES – 3 JUNE 2013**

It was **RESOLVED** that the Minutes of the meeting of the Licensing Committee held on 3 June 2013 be approved as a correct record and signed by the Chair.

### **3. PROCEDURE NOTE**

Noted

### **4. LICENSING ACT 2003- LICENSING POLICY REVIEW**

The Licensing Manager informed the meeting that the Council had carried out a public consultation exercise between 17 June and 12 August 2013 and that no responses had been received in relation to the proposed policy presented to the Licensing Committee on 3 June 2013.

It was **RESOLVED** that the Licensing Policy 2014-2019 be recommended to Council in December 2013 for approval.

### **5. LICENSING ACTIVITY REPORT**

The Licensing Manager presented a report relating to the various licensing activities between 1 April-30 June 2013 that were administered by officers under delegated

powers.

A Member's suggestion for Members of the Committee to be kept updated of instances where licences have been suspended and appeal decisions was noted.

Officers informed the Committee that all licensing applications and its details are published on the Council web site.

**6. URGENT PART I BUSINESS**

None

**7. EXCLUSION OF PRESS AND PUBLIC**

Not required.

**8. URGENT PART II BUSINESS**

None.

**The Chair**